

MEDFORD IRRIGATION DISTRICT

Regular Board Meeting Minutes

October 9th, 2024 @ 1:30 pm

Present: Dennis O'Donoghue, Tom Brookins, Matt Borman; Jack Friend: Manager/Secretary

Absent: Henry Vaninetti, Sean Naumes

Call meeting to order: Vice Chair O'Donoghue called the meeting to order at 1:33 p.m.

Minutes: The regular board meeting minutes on September 11th, 2024, were reviewed. Vice Chair O'Donoghue asks if there are any comments or corrections to the minutes. Due to only 3 board members being here, and Director Borman wasn't present at the September meeting, we will table them until November 2024 board meeting.

Financials: Manager Friend: In going over the figures, there isn't anything that jumps out. It is status quo last month.

Vice Chair O'Donoghue: I have a question, on the Balance Sheet, the line item for the John Deere Tractor and Credit Card there is a negative balance. Why is that?

Flanakin: The figure for the credit card is from the journal entries for 2023. Most of the time the auditors need to journal entries out at the end of the year and reverse them the beginning of the following year to report a cash basis.

Director Brookins: We were looking at a forecast for the last couple of meetings, and I researched the past financials and came up with about 46K. With the delinquent patrons paying their outstanding bills would change the figure for a net outcome resulting a 18K deficit.

Vice Chair O'Donoghue: You would have to have a barometric data month by month based on the last 5 years.

Director Brookins: What is the LGIP account?

Flanakin: That is our Local Government Investment Pool account that is a high yield interest account that was established for the Bureau of Reclamation funds for the payback of the loan.

Friend: We could merge them and have just one account, however with the large projects that we are about to begin, a separate account for those monies would be a cleaner accounting system for those.

Brookins: I was thinking about the solar funds could be used in that account as a reserve fund and at the end of the year roll it over into the working fund account. This could be completed each year.

Vice Chair O'Donoghue: Is there a motion to approve the financials? Director Brookins: I motion to approve the financials, Director Borman seconds, motion carries,

Delinquent Accounts: We have made a change to the list since they were entered into the binders. The Scoggins account has been fully paid. That puts us at \$76,830.14.

Friend: What was the ending result with Jose Reyes? He had paid in full and went delinquent again.

Flanakin: His son contacted us and he is going to be able to bring it current. He would like us to send him the bill and he can make the payments so that the property will not receive any more fees.

Flanakin: The OMNI Investments account is also a large one, however next billing if not paid, foreclosure letter will be sent out. We will see many of these accounts paid very quickly and hopefully very little delinquent will remain.

Elections: Friend: So, we had our office open for the petition for nomination collection however no one turned one in. So, the three divisions are A, C, and B. and will have the board nominate. Electors will need to be appointed before the new year by a legal board.

Administration: Friend: Fish Lake is slowly coming back up now that we have been shut off. The springs keep feeding it after shutoff until the snow melts in the springtime. The lake is at 50% capacity, slightly above the average for this time of year. Fourmile is sitting at Deadpool of 1500 af. The average reservoir system this season, but the combined storage is very similar to what was at this time last season. The crews have winterized the system and put together work lists. They are currently pulling old, rotted I-beams out of three of the tributaries our canal crosses. The I-beams are used as check slots for the stop logs, which we use to push water through the canal system. These are critical to our operations, so they are a priority to get done before we run water again. The Bureau of Reclamation staff met with the district on the 8th to complete our contract compliance review. This is an audit of

the project water we received. I attended the OWRC technical seminar in Sister last week. Topics included application tips for water project funding, renewable energy incentives for irrigation agriculture, certified water rights examiner, licensing, floating solar, and innovations in piping presented by Krah USA. We now have a signed contract with DOWL for the Joint System Phase 1 piping project and survey screws will be on site in the next few weeks collecting data for design. mf Dowl is also the firm working on the design for the Fourmile headgate order. We had a kickoff meeting and tour of the dam and flume. We had a kick-off meeting and tour of the dam and flume. Designs for the outlet structure are being coordinated with the RBWUC legal to be sure we meet the criteria needed to satisfy the order. The EIS is still moving forward with the draft document. The economic analysis is currently getting wrapped up along with the environmental aspects. Pacific Power completed the interconnection facilities study for the floating solar project. The infrastructure costs associated with interconnection to their grid lined up with our estimates and we are moving forward.

Director Brookins: Is the floating solar project expandable?

Friend: Not when it comes to the power grid. Pacific Power only has so much power for it. The infrastructure is expandable but not able to hookup to the grid.

RBWUCI: One of the bills has a July bill from ESA that was late in it's arrival. It is combined with September billing. Vice Chair O'Donoghue: Do I have a motion to approve the RBWUCI bills? Director Borman: I motion to approve the RBWUCI bills, Director Brookins seconds the motion to approve the RBWUCI bills to be paid.

New Business: Friend: There should be memo from Vanessa Anderson regarding some changes and decisions that would have to be made in order to be following the irrigation/employment laws. One question that I have to reach out to her about is the sick payout comparing it to our current handbook. I believe she may have confused it with something else. The word termination is an incorrect word to use in this area.

Vice Chair O'Donoghue: Do we have any part time people?

Friend: Yes, we do have 2 people. Gene who is our foreman and Tom who operates the heavy equipment.

Vice Chair O'Donoghue: Are these people contractors or employees?

Friend: They are employees.

Vice Chair O'Donoghue: You can't do it differently for different people.

Friend: I do not know if they had a contract or not with the prior manager how they would be compensated.

Director Borman: I agree that this is something that needs to be cleaned up.

Director Brookins: What is the alternative timecards. What is that about?

Friend: We have never had this issue; however, she has mentioned it a few times. It would be another expense to the district. Do we have costs?

Flanakin: I have been researching the 3 options from our IT people. It is a few dollars, but we could add boxes to our current timecards with boxes for them to check off for their lunch and breaks.

Friend: I can get in touch with her with questions from myself and you all as well. She will be able to attend the next meeting if you like. What did you think of the overtime laws?

Director Borman: In agriculture, this law has been around a long time.

Flanakin: Vanessa did state that we can keep what we have been doing. She just wanted to show the basis, and we can add to it from there.

FYI: Last minute flyer regarding board meeting training.

Adjourn: 2:42 pm

Vice Chair Dennis O'Donoghue

Jack Friend – District Manager/Secretary